



# THE ASIAN BANKER SUMMIT 2013

Asia's Foremost Event on Transformational Issues in the Financial Services Industry

**The Ritz Carlton Jakarta, Mega Kuningan, Indonesia  
24-25 April 2013 (Wednesday & Thursday)**

## GENERAL INFORMATION

### Exhibition Venue

The Ritz Carlton Jakarta, Mega Kuningan  
Ballroom Foyer, Level 2  
Jl. DR. Ide Anak Gde Agung Kav. E1.1  
No. 1 Mega Kuningan  
Jakarta 12950  
Indonesia  
Tel: +62 21 2551 8888

### Exhibitor Registration Counter

Lobby Level

Set-up day : 23 April 2013 (Tuesday) 09:00 – 17:00 hours  
Exhibition day : 24 April 2013 (Wednesday) 07:30 – 18:00 hours  
Exhibition day : 25 April 2013 (Thursday) 08:30 – 18:00 hours

## IN-HALL OPERATIONS SCHEDULE

BUILD-UP PERIOD – 22/23 April (Monday & Tuesday)	TIME
1. Official stand-builder to begin erection of stands	22 April : 07:00hrs
2. Non-official stand-builder to begin erection stands	22 April : 15:00hrs
3. Moving-in of exhibits	23 April: 09:00 – 17:00hrs
4. All electrical fittings to be completed by	23 April: 12:00hrs

EXHIBITION PERIOD – 24/25 April (Wednesday & Thursday)	TIME
1. All stands to be operational and exhibits or display by	24 April : 07:30hrs
2. Exhibition Hours (Trade & Professionals Only)	24 April (Wednesday) 07:30 – 18:00 hrs 25 April (Thursday) 08:30 – 18:00 hrs

DISMANTLING PERIOD – 25 April (Thursday)	TIME
1. Collection of rented items	18:00 hrs
2. Removal of exhibits	18:00 hrs
3. Disconnection of all utilities	18:00 hrs
4. Dismantling of stands and fittings	19:00 hrs
5. Exhibits must be packed and removed by	19:00 hrs
6. Stands must be dismantled and debris cleared by	19:00 hrs

### PLEASE NOTE:

- The exhibition hall will be opened for moving in of exhibits and decorating the booths on the following dates and timings: 23 April 2013 (Tuesday): 09:00 – 17:00 hours
- During the exhibition period, exhibitors are permitted to enter the hall one hour before the opening and remain for not more than one hour after the exhibition closes to service their stands.
- Exhibitors are advised to commence packing of their exhibits as soon as the exhibition ends on the last day. Special arrangements have to be made with the freight forwarder should packing be required for urgent shipment and usage.